

How to Write a Book in 30 Days worksheets

Worksheet 1:	Character sketch
Worksheet 2A:	General setting sketch
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Worksheet 3:	Research list
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Worksheet 15:	Day sheet

1: Character sketch

Title

Character name

Nickname

Birth date/place

Character role

Physical descriptions

Age

Race

Eye colour

Hair colour/style

Build (height/weight)

Skin tone

Style of dress

Characteristics and mannerisms:

Personality traits

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Background

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Internal conflicts

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External conflicts

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Occupation/education

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Miscellaneous notes

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2A: General setting sketch

Title ..

Name of setting

[illegible]**Characters living in region/time period**[illegible]

Year or time period

Season

[illegible]

City and state

Miscellaneous notes

[illegible]

2B: Character setting sketch

Title

Character name

General settings for character

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Character's home

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Surroundings

City or town

Neighbourhood

Street

Neighbours

Home

Home interior

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Character's workplace

Business name

Type of business

City or town of business

Neighbourhood

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Street

Individual workspace

Co-workers

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Miscellaneous notes

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3: Research list

Title:

Material to research for the book

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4: Plot sketch

Title

Story goal

Romance thread
(optional)

- Subplot threads
- 1

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- 2

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- 3

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- 4

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- 5

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- 6

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- 7

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Additional

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Plot tension

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Romantic/sexual tension

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Release

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Downtime

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Black moment

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Resolution

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After effects of resolution

5: Summary outline

Title:

A free-form chronological summary of all introductory scenes for the book

Blank lined paper for writing.

6: Miscellaneous scene notes

Title:

A free-form summary of scenes appearing in the middle portion of the book

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7: Closing scene notes

Title:

A free-form summary of scenes appearing in the closing portion of the book

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

8: Interview questions

Title

Interviewee

Question 1

Chapter(s)/page(s) where answer is needed

Facts or information I may need during the interview

Answer

Question 2

Chapter(s)/page(s) where answer is needed

Facts or information I may need during the interview

Answer

Question 3

Chapter(s)/page(s) where answer is needed

Facts or information I may need during the interview

Answer

9: Dialogue sheet

Title:

Character

Dialogue specifics
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Other mannerisms or character tags
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Character

Dialogue specifics
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Other mannerisms or character tags
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Character

Dialogue specifics
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Other mannerisms or character tags
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Character

Dialogue specifics
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Other mannerisms or character tags
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Character

Dialogue specifics
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Other mannerisms or character tags
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10: Fact sheet

Title

[illegible]

11: Background timeline

Title

[illegible]

12: Miscellaneous timeline

Title

[illegible]

13: Story evolution The beginning

Title ..

1. Conflict is introduced Detail the major conflict

[illegible]

2. Story goal is introduced

Detail the major story goal

3. Characters are outfitted for their tasks

List and briefly describe the characters who will be involved in reaching the story goal and defeating the conflict.

[illegible]

Detail each character's strengths and weaknesses

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Additional

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13: Story evolution The middle (1/3)

Title

1. Characters design short-term goals to reach the story goal

Character 1: Briefly describe first short-term goal and how character will reach it

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Character 2 (optional): Briefly describe first short-term goal and how character will reach it

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Additional characters (optional): Briefly describe first short-term goal and how characters will reach it

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2. Quest to reach the story goal begins Briefly detail the events that take place

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3. First short-term goals are thwarted Briefly detail the events that take place

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4. Characters react with disappointment

Character 1: Briefly describe reaction

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Character 2 (optional): Briefly describe reaction

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Additional characters (optional): Briefly describe reaction

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5. Stakes of the conflict are raised

Detail new stakes of the conflict and how they affect all subplots

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6. Characters React to the Conflict

Character 1: Briefly describe reaction to the conflict

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Character 2 (optional): Briefly describe reaction to the conflict

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Additional characters (optional): Briefly describe reaction to the conflict

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13: Story evolution The middle (2/3)

7. Characters revise old or design new short-term goals

Character 1: Briefly describe new short-term goal and how character will reach it

Character 2 (optional): Briefly describe new short-term goal and how character will reach it

Additional characters (optional): Briefly describe new short-term goal and how characters will reach it

8. Quest to reach the story goal is continued

Briefly detail the events that take place

9. Short-term goals are again thwarted

Briefly detail the events that take place

10. Characters react with disappointment

Character 1: Briefly describe reaction

Character 2 (optional): Briefly describe reaction

Additional characters (optional): Briefly describe reaction

11. Stakes of the conflict are raised

Detail new stakes of the conflict and how they affect all subplots

12. Characters react to the conflict

Character 1: Briefly describe reaction to the conflict

Character 2 (optional): Briefly describe reaction to the conflict

Additional characters (optional): Briefly describe reaction to the conflict

** Items 7 through 10 can repeat here. This section of the cycle can repeat several times throughout the course of*

13: Story evolution The middle (3/3)

13. Downtime begins Detail the events that lead to downtime
Character 1: Briefly describe reaction to these events

Character 2 (optional): Briefly describe reaction to these events

Additional characters (optional): Briefly describe reaction to these events

14. Characters revise old or design new short-term goals with renewed vigor
Character 1: Briefly describe desperate short-term goal and how character will reach it

Character 2 (optional): Briefly describe desperate short-term goal and how character will reach it

Additional characters (optional): Briefly describe desperate short-term goal and how characters will reach it

15. The quest to reach the story goal continues, but instability abounds Briefly detail events that take place

16. The black moment begins Briefly detail the events that take place and how they affect all subplots

17. The characters react to the black moment
Character 1: Briefly describe reaction

Character 2 (optional): Briefly describe reaction

Additional characters (optional): Briefly describe reaction

13: Story evolution The end (1/2)

Title

1. A pivotal, life-changing event occurs Detail this event and how it affects all subplots

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2. Characters modify short-term goals one last time

Character 1: Briefly describe final short-term goal and how character will reach it

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Character 2 (optional): Briefly describe final short-term goal and how character will reach it

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Additional characters (optional): Briefly describe final short-term goal and how characters will reach it

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3. The showdown begins Detail the showdown including all main characters who are involved

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4. The opposition is vanquished and the conflict ends Detail how this happens

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5. The story goal is achieved Detail resolution plot and all subplots

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Additional:

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13: Story evolution The end (2/2)

6. Characters react to the resolution of the plot and subplots

Character 1: Briefly describe reaction to the end of the conflict

Character 2 (Optional): Briefly describe reaction to the end of the conflict:

Additional Characters (Optional): Briefly describe reactions to the end of the conflict:

7. The relationship black moment is addressed (romance novels only)

Character 1: Briefly describe reaction

Character 2 (optional): Briefly describe reaction:

8. Characters revise their life goals

Character 1: Briefly describe life goal

Character 2 (optional): Briefly describe life goal

Additional characters (optional): Briefly describe life goals

9. Possible re-emergence of the conflict or opposition

14: Formatted outline capsule

Title ..

Chapter and scene

Point-of-view (POV) character

Additional characters

Location

Approximate time

Facts necessary

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Questions

15: Day sheet

Title
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[illegible]